



Program Information Center

# RELEASE NOTES

EERE PROGRAM INFORMATION CENTER RELEASE 3.0

## WHAT'S NEW FOR EERE PROGRAM INFORMATION CENTER RELEASE 3.0

We are excited to introduce our new application submissions functionality! This release allows the public to view U.S. Department of Energy, Office of Energy Efficiency and Renewable Energy (EERE) opportunities (FOAs, Lab Calls, and others) and for potential funding applicants to submit applications to these opportunities.

For internal users, this release will also allow users to track applications once they are submitted, set the eligibility determination, and respond to announcement-specific questions as needed. Merit Review information will integrate with eXCHANGE; syncing data automatically between the two systems. Applicants will only be required to access the EERE Program Information Center for the entire process.

## SPECIFIC FUNCTIONALITY

**External Users:** Applicants will be able to access all application submission related functionality through the EERE Program Information Center:

- ✓ **Open Opportunities:** The public will be able to view all open opportunities (published after November 2, 2020) currently available from EERE. This will include published Funding Opportunity Announcements (FOAs), Notices of Technical Assistance (NOTAs), Notices of Intent (NOIs), Requests for Information (RFIs), and Lab Calls.
- ✓ **Submit Questions:** Users will be able to submit questions to EERE about an announcement and view any published answers.
- ✓ **My Applications:** Users will be able to view and manage their applications and RFI responses on the My Applications page. All the applications they have submitted, are assigned to, or given access to, will be included here. This includes the statuses of the various submission types of an application. Users will also be able to view their merit review decisions from this page.
- ✓ **Submission Types:** Users will be able to submit Letters of Intent, Concept Papers, Full Applications, and reply to reviewer comments directly in the system. The process for submitting the Full Application has changed significantly from the process in eXCHANGE. Users will now be able to input all aspects of the Statement of Project Objectives (eSOPO) and the Budget Justification section electronically. In all of these submission types, the completion status and validation messages may be viewed. The contents will differ slightly as applicable, depending on whether the application is for a FOA, NOTA or Lab Call. AORs will have the added ability to optionally access all the applications associated with their organization.
- ✓ **Application Access Sharing:** Users will be able to share access to applications. They can share either the entire application or limited access for specific information for a partner lab or subrecipient.

**Internal Users:** Internal users will be able to manage applicant submissions and announcement questions.

- ✓ **Submission Management:** Users will be able to view all applications submitted for an announcement (or topic area), view the various submission types, and set their eligibility determination. The management of the transfer of information to eXCHANGE for the merit review process is also available.
- ✓ **Announcement Q&A:** Users will be able to view submitted questions for an announcement as well as publish answers for the applicants.